**JOB DESCRIPTION**

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| HOURS OF WORK: 54 hours (weekly) Sundays Off |

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| RESPONSIBLE FOR:* Counselling
* Business Development
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| MAIN PURPOSE OF JOB: * Assessments
* Counselling
* Conducting Presentations
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| PRINCIPAL DUTIES, RESPONSIBILITIES AND ACOUNTABILITIES:* Calling clients
* Follow-up with clients
* Conducting assessments and Counseling
* Giving presentations
* Business Development
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| QUALIFICATIONS / TRAINING: * Graduate in Psychology (Masters in Psychology preferred)
* Excellent Verbal & Written Communication Skills in English
* Highly independent and proactive
* Resourceful and able to multi-task
* Willingness to learn
* Comfortable in travelling
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